



Service-Learning Sherry Unger Award Application

Each year, the Maryland State Department of Education (MSDE) service-learning website will feature six different noteworthy service-learning projects that are connected to a Maryland K-12 public school. These featured projects will receive a \$300 cash recognition award for use on future service-learning projects, be featured on the service-learning homepage for two months, and then be archived on the Sherry Unger Award Winner page on the website.

Eligible projects include Maryland curricular connected classroom projects, independent projects by a student or group of students, projects carried out by a club or organization, or projects submitted by community based organizations (CBO) that were carried out by youth.

To apply for this award, please fill out this brief application and media release form. Selected projects must meet all of *Maryland's Seven Best Practices for Service-Learning* and be **typed** and **submitted electronically** via e-mail. Each question must be addressed clearly and concisely for an application to be considered. Photographs of your project are strongly recommended as part of the application (electronic versions preferred). **Media release forms must be included, mailed to MSDE, and signed by each student or teacher mentioned or pictured in the application.**

Applications are reviewed annually and winners selected and scheduled for their feature months (July/Aug, Sept/ Oct, Nov/Dec, Jan/Feb, Mar/Apr, May/June). If your project was submitted but not selected, you are welcome to revise and resubmit. Complete applications, including photographs, are due annually by **June 1**.

Contact's Name: _____ Date: _____

Home Address of Contact: _____

Home Phone: _____ Fax: _____ E-mail: _____

Person/People/Group who provided the service: _____

School or Community Based Organization: _____

Address: _____ School District/County: _____

School/CBO Phone: _____ Fax: _____

E-mail: _____ Website: _____

Name of service-learning project: _____

If your project is selected to be featured on our website, can we provide a way interested parties can contact someone related to the project to learn more? Yes No

If yes, who should they contact: _____ Phone and/or e-mail: _____

Maryland State Department of Education

Service-Learning, 200 West Baltimore Street, Baltimore, MD 21201

www.mssa.sailorsite.net or www.marylandpublicschools.org select Programs; jayers@msde.state.md.us

If your project is selected, to whom should the check be issued and where should it be mailed?

In addition, we need to have a media release on file giving MSDE permission to highlight your project. A release needs to be included for anyone named in the narrative of the project, or featured in a picture. Please submit the attached release(s) with your application. If you electronically submit your application, mail your signed release(s) into MSDE separately.

Brief project description (50 words or less):

Best Practice 1: What recognized community need was met by your project (e.g. health, education, environmental or public safety need)?

- How did you determine there was a real need in this area?

- Who was helped by your project?

Best Practice 2: How was the project connected to school curriculum (e.g. what course outcomes were met and/or how did the project reinforce or enhance student academic learning)?

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Best Practice 3: How did you reflect on your experience throughout the project?

Best Practice 4: How did students take leadership roles and take responsibility for the success of the project?

Best Practice 5: What community partners did you work with on this project (e.g. non-profits, civic organizations, business that provided donations, etc.)?

Best Practice 6: How did you prepare and plan ahead for the project?

Best Practice 7: What knowledge and skills did students develop through this project?

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Media Release Form

Maryland State Department of Education

Phone: 410-767-0358 Fax: 410-333-2183

Please use ink.

Name: _____

Birth Date (if student): _____

School: _____

Local School System: _____

I hereby grant permission to the Maryland State Department of Education (MSDE) or its designee to use now or any time in the future my name, school, title, photograph and/or videotaped image for educational or publicity purposes pertaining to the mission of MSDE.

I understand that I will not receive compensation or royalties now or in the future for the use of my likeness.

Please initial here to indicate whether you agree with the following statement:

I hereby give permission to MSDE to post my name, school, title, and/or photograph on the MSDE web site.

Yes _____ No _____

Signature Date

Signature of Parent or Guardian (if student) Date

Signature of Witness Date

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